

Tuesday, December 7, 2021

Minutes of the meeting of the Comox Valley Regional District Board of Directors held on December 7, 2021 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 4:00 pm.

MINUTES

Present:

Chair:	J. Ketler	Village of Cumberland
Vice-Chair:	A. Hamir	Lazo North (Area B)
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	W. Cole-Hamilton	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area C)
	D. Hillian	City of Courtenay
	M. McCollum	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	Deputy Chief Administrative Officer
	K. Douville	Acting Chief Financial Officer
	D. DeMarzo	General Manager of Community Services
	J. Martens	General Manager of Corporate Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	General Manager of Planning and Development
	L. Dennis	Manager of Legislative Services

RECOGNITION OF TRADITIONAL TERRITORIES:

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation and read the following article from the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) available online at: www.un.org/:

Article 43: The rights recognized herein constitute the minimum standards for the survival, dignity and well-being of the indigenous peoples of the world.

IN-CAMERA MEETING:

A. Hamir/E. Grieve: THAT the board adjourn to an in-camera session pursuant to the following sub-section of

section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

90(1)(c) Labour relations or other employee relations; and,

90(1)(g) Litigation or potential litigation affecting the regional district;

AND FINALLY THAT the in-camera portion convene immediately following the open portion of the meeting.

208

Carried

ADOPTION OF MINUTES:

W. Cole-Hamilton/E. Grieve: THAT the Comox Valley Regional District Board minutes dated November 23, 2021 be adopted.

208

Carried

PETITIONS AND DELEGATIONS:

D. Hillian/W. Cole-Hamilton: THAT the presentation from Dave Weaver, Beaufort Watershed Stewards, regarding key findings from the recently completed Beaufort Watershed Stewards 2021 Hydrological Health Report Card on Four Watersheds in the Fanny Bay area and report results, showing potential issues with watershed health-specific to the elevated risk of high peak flows in the associated creeks be received.

208

Carried

REPORTS:

COMMITTEE OF THE WHOLE - ELECTED OFFICIALS' FORUM- NOVEMBER 30, 2021

M. McCollum/K. Grant: THAT the Committee of the Whole - Elected Officials Forum minutes dated November 30, 2021 be received.

208

Carried

AUDIT SERVICE PLAN FOR THE YEAR ENDING DECEMBER 31, 2021

K. Grant/E. Grieve: THAT the report dated November 30, 2021 regarding the 2021 audit service plan as submitted by the audit firm of MNP LLP be received.

208

Carried

GRANT STATUS REPORT - NOVEMBER 30, 2021

K. Grant/M. McCollum: THAT the report dated November 30, 2021 regarding grant applications and the status of approved grants be received.

208

Carried

PARCEL TAX ROLL REVIEW PANEL 2022

K. Grant/W. Cole-Hamilton: THAT the report dated November 30, 2021 regarding the 2022 parcel tax roll review panel and appointment of the directors to the panel for authentication of the roll be received.

208

Carried

D. Hillian/A. Hamir: THAT a parcel tax roll review panel be held at 9:30 am on February 23, 2022 to authenticate the 2022 parcel and frontage tax roll and that the directors from Electoral Areas A, B, C and the extraterritorial Director for Electoral Area D, Strathcona Regional District with respect to the Black Creek/Oyster Bay water service area, be appointed to the panel.

208

Carried

CHAIR/VICE-CHAIR REMUNERATION

K. Grant/E. Grieve: THAT the report dated November 30, 2021 regarding renewing the arrangement for the division of the Board Chair's remuneration with the Vice-Chair be received.

208

Carried

W. Cole-Hamilton/W. Morin: THAT \$5,000 of the 2022 Chair remuneration be allocated to the vice-chair for the period December 1, 2021 to October 1, 2022 in recognition of the vice-chair's role in supporting the chair including acting as co-chair of the Comox Strathcona Waste Management Board.

208

Carried

DENMAN AND HORNBY ISLANDS HIGH-SPEED INTERNET - ASSENT VOTING RESULTS

D. Hillian/K. Grant: THAT the report dated November 30, 2021 regarding the official assent voting results in respect of the Denman and Hornby Islands High-Speed Internet Project be received.

208

Carried

BYLAWS AND RESOLUTIONS:

E. Grieve/W. Cole-Hamilton: THAT Bylaw No. 672 being "Denman and Hornby Islands High-Speed Internet Contribution Service Establishment Bylaw No. 672, 2021" be adopted.

208

Carried

K. Grant/M. McCollum: THAT Bylaw No. 673 being "Denman and Hornby Islands High-Speed Internet Loan Authorization Bylaw No. 673, 2021" be adopted.

210

Carried

K. Grant/E. Grieve: THAT Bylaw No. 678 being "Denman and Hornby Islands High-Speed Internet Capital Contribution Agreement Authorization Bylaw No. 678" be adopted.

210

Carried

NEW BUSINESS:

MUNICIPAL FINANCE AUTHORITY OF BC APPOINTMENT OF MEMBER

K. Grant/M. Swift: THAT the correspondence dated November 26, 2021 from Peter Urbanc, Chief Executive Officer, Municipal Finance Authority, regarding the appointment of a member and alternate to the Municipal Finance Authority of BC for 2022 and a notice of their Annual General Meeting be received.

208

Carried

D. Hillian/A. Hamir: THAT Director McCollum and Director Grieve be appointed to the Municipal Finance Authority (MFA) of BC, as member and alternate member respectively, for a one-year period expiring February 2023;

AND FURTHER THAT remuneration and expenses be paid for meeting attendance provided remuneration and/or expenses are not paid directly by the external organization.

208

Carried

ADJOURN TO IN-CAMERA:

The board adjourned to its in-camera session at 5:00 pm.

RISE AND REPORT:

The board rose from its restricted in-camera session at 5:12 pm and reported the following from the regular in-camera session:

"THAT Connie Halbert be appointed to the Board of Variance for a three-year term, effective January 1, 2022 and expiring December 31, 2024."

TERMINATION:

K. Grant/E. Grieve: THAT the meeting terminate.

208

Carried

Time: 5:35 pm

Confirmed this _____ day of _____ 20____:

Jesse Ketler
Chair

Certified Correct and Recorded By:

Lisa Dennis
Manager of Legislative Services